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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge, PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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**Budget Executive Committee of Longridge Town Council held on Wednesday 24th January 2024 at 7pm in the Station Buildings, Berry Lane, Longridge.**

**Gill Mason**

**Town Clerk**

**Present**

Cllr R Walker, Cllr Rainford, Cllr Rogerson, Cllr Stubbs.

**2024/1/0306 Welcome by the Chair.**

The chair welcomed everyone to the meeting.

**2024/1/0307 To receive apologies.**

Cllr Jackson.

**2024/1/0308 Declarations of interests & written requests for dispensations pecuniary interest dispensations.**

None.

**2024/1/0309 Approval of minutes.**

The minutes of meeting held on Wednesday 6th December 2023 were approved and signed by the chair.

Proposed by Cllr Rainford

Seconded by Cllr Stubbs.

**2024/1/0310 Public time.**

No public present.

**2024/1/0311 To consider and approve the grant request from Longridge Hockey Club.**

It was resolved that the town council purchase and gift the equipment needed, up to a cost of £1000.00.

Proposed by Cllr Rainford.

Seconded by Cllr Walker.

**2024/1/0312 To consider and approve the costs for the clerk’s CiLCA training.**

It was resolved that the training and qualification fee of £600.00 be approved.

Proposed by Cllr Rainford.

Seconded by Cllr Walker.

**2024/1/0313 To consider and approve the removal of the previous clerk and to add Cllr Walker to the signatories for Unity banking.**

It was resolved that the signatory amendments be made.

Proposed by Cllr Rainford.

Seconded by Cllr Rogerson.

**2024/1/0314 To consider and approve the clerk’s payment at the end of the month by email.**

It was resolved that the payments be made by bank transfer at the end of each calendar month.

Proposed by Cllr Rainford.

Seconded by Cllr Stubbs.

**2024/1/0315 To consider the renewal of the Panda antivirus software protection at a cost of £19.99 per year.**

It was resolved that the antivirus software be renewed.

Proposed by Cllr Rainford.

Seconded by Cllr Walker.

**2024/1/0316 Date of next meeting.**

Wednesday 28th February 2024 at 7pm.